

CITY OF HURST  
COUNTY OF TARRANT

STATE OF TEXAS

On the 15th day of August 2019 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Alan Neace	)	Chairman
Ralph Hurd	)	Members
Pat King	)	
Rod Robertson	)	
Karen Spencer	)	
Gary Waldron	)	
Bob Walker	)	
Will Blackburn	)	Alternates
Jessica Martin	)	
Kyle Gordon	)	Executive Director of Community Services
Hannah Titony	)	Community Services Management Assistant
Chris Watson	)	Recreation Director
Eric Starnes	)	Director of Facilities & Project Management
Paige Lutz	)	Recreation Administrative Assistant

with no members absent, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.

***At the request of Staff, the following items were moved to the top of the Agenda.***

- X. **Board Member and Citizen Comments:** Alan Neace introduced Recreation Center Member, Michael McCarter. Mr. McCarter inquired about making changes to the policy regarding allowing outside personal trainers, not under City contract, to train clients in the Recreation Center. After Mr. McCarter spoke, the recommendation was made to place the issue on the agenda for the next regular meeting.
- III. **Approval of Minutes:** Alan Neace informed the Board that the minutes of the July 18, 2019 Regular Meeting have been amended. After review, he asked the Board to approve the amended minutes. Ralph Hurd made a motion to approve the minutes of the July 18, 2019 regular meeting as amended; Pat King seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Waldron, Walker

NOES: None

**IV. Staff Report:****A. Director's Report:**

1. **July Participation Report:** Chris Watson, Recreation Director, presented the following statistics for the July Participation Report:

<u>July</u>	
Recreation Center	15,677
Classroom Programs	1,838
Fitness Center	4,872
Tennis Center	1,074
Facility Rentals	160
Active Members	2,564

2. **Program Highlight:** Mr. Watson reported that the August Program Highlight features the Judo Program. This very popular class is taught by Kim Mesa, Judo instructor and retired City of Hurst Recreation Manager. Ms. Mesa is a 6<sup>th</sup> Degree Black Belt, she has taught Judo at the Recreation Center for over 20 years.

**B. Special Events:**

1. **2019 Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **Special Needs Swimming Recap:** Chisholm Aquatics Center held a Special Needs Swimming event on August 3<sup>rd</sup>. This was the second event of its kind for this season at the two aquatics centers and 100 participants enjoyed the event. Photos of the event and positive social media comments regarding the event were presented.
3. **Doggie Dive-In Preview:** Central Aquatics Center will offer a Doggie Dive-In event on August 24<sup>th</sup> from 10:00 a.m. to 2:00 p.m. The event will cost \$5.00 for each dog with a limit of two dogs. A discounted price of \$3.00 is available for those bringing a donation for the Hurst Animal Shelter. Proof of vaccinations is required for all pets.
4. **Kids All American Fishing Derby Preview:** The Kid's All American Fishing Derby is scheduled for September 20<sup>th</sup> at Chisholm Park Pond. In-N-Out Burger will offer a free meal to each participant at the event.
5. **Fall Festival Preview:** The Third Annual Hurst Fall Festival event is scheduled for October 5<sup>th</sup>. This event will take place at Northeast Mall. The event will include live music, food vendors, a craft fair, and hay rides.

6. **Family Camp-out Preview:** The Annual Family Overnight Campout event is scheduled for October 18<sup>th</sup> - 19<sup>th</sup> at Chisholm Park. Registration for the event begins on September 16<sup>th</sup> at the Recreation Center.
7. **Heritage Village Presents:** Hannah Titony, Community Services Management Assistant, reviewed the upcoming fall events; she noted that Salsa y Salsa is scheduled for September 8<sup>th</sup> at the Heritage Village Plaza. The event will include Salsa dancing and entertainment from the Havana NRG band. Dogtoberfest is scheduled for October 3<sup>rd</sup> and Movie in the Park will take place on November 1<sup>st</sup>.

**C. Works in Progress:**

1. **TXDOT Green Ribbon Grant Phase 2:** The project is complete. The contractor is responsible for plant maintenance until September 2019.
2. **TXDOT Green Ribbon Grant Phase 3:** The project has started and will be completed in the summer. Currently, the contractor is installing irrigation and placing topsoil in the plant bed areas.
3. **TXDOT Green Ribbon Grant Phase 3a:** The medians at the SH 10 and Hwy 820 intersection are being drastically modified with the upcoming highway construction. The City has paid for a consultant to design the landscape for the medians and the construction will be funded by TXDOT out of the highway project.
4. **TXDOT Green Ribbon Grant Phase 4:** The public bids for the project opened on June 28<sup>th</sup>. Currently, TXDOT is reviewing the bids and will approve the project for construction in the fall.
5. **Tennis Center Renovations:** The architect is working on design plans so that construction can start in late 2019. The storage area will be located separately from the main building due to a storm sewer conflict.
6. **Animal Shelter and Dog Park:** Staff has met with a consultant to review the dog park site. The consultant will make recommendations on the dog park based on the available budget. The consultant will review the size, fencing requirements, and drainage of the area.
7. **Recreation Center HVAC Replacement:** Facility Services has received the new rooftop air-conditioning unit. The crane company has been scheduled for early August to set the unit on top of the gym.
8. **Nancy Lieberman Charities Dream Court Grant:** Eric Starnes reported that the City did not receive the Nancy Lieberman Charities Dream Court Grant.

9. **Rickel Park Overlook:** A consultant is performing a value engineering study on the Rickel Park overlook that is damaged from erosion. The overlook will be either replaced or removed.

**D. Staff Activities:**

1. **September Calendar:** Chris Watson reviewed the calendars of events highlights for the month of September.
2. **Personnel Update:** Kyle Gordon reported that Hannah Titony has been promoted to the position of Community Services Management Assistant. The Board congratulated Ms. Titony.

**V. Report of the Committee:**

**A. John Butler Memorial Senior Citizens Banquet**

1. **Catering Update:** Chris Watson reported that the catering service for the John Butler Senior Citizen Banquet will be provided by D<sup>2</sup> (D Squared) Catering. The dessert for the banquet was discussed; small individual servings, alternating between pumpkin and pecan pie, will be pre-placed on the tables.
2. **Door Prize List Distribution:** The Door Prize List for the John Butler Senior Banquet was distributed to the Board.

**VI. Communications:**

- A. Social Media Presence:** Chris Watson presented examples of the Recreation Center's Social Media presence.

**VII. Unfinished Business:** None to discuss at this time.

**VIII. New Business:**

- A. 2019-20 Park Donation Fund:** Kyle Gordon reviewed the projects for the 2019-20 Park Donation Fund.

A recommendation for the approval of the 2019-20 Park Donation Fund Budget in the amount of \$175,000 for the Dog Park Project Phase III was presented to the Board. Gary Waldron made the motion to approve the proposed Park Donation Fund Budget as presented; Ralph Hurd seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Waldron, Walker

NOES: None

Gary Waldron left the meeting at 7:02 p.m.

- B. 2019-20 Half-Cent Fund PAYGO Projects:** Kyle Gordon presented an overview of the 2019-20 Half-Cent Fund PAYGO Projects.

A recommendation for the approval of the 2019-20 Half Cent Fund PAYGO Projects as presented: Cityworks Maintenance Management System: \$77,190; 2019 Project Development: \$150,000; Half Trail Plan Study – Cottonbelt to Northeast Mall: \$23,000. Pat King made a motion to recommend the proposed 2019-20 Half Cent Fund PAYGO Projects as presented; Bob Walker seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Walker

NOES: None

**IX. Informational Items:**

- A. Recreation Center Memberships:** Chris Watson presented the Recreation Center Membership trends over the last twelve months. He noted that the study shows currently memberships are trending upward. Jessica Martin inquired as to how many memberships are from the River Trails community. Chris Watson responded that staff would look into it and bring an answer to the next meeting.
- B. Employee Picnic Preview:** The Annual City Employee Picnic is scheduled for September 7<sup>th</sup>, 12:00 p.m. to 4:00 p.m., at the Chisholm Aquatics Center. Red Robin will cater the lunch.
- C. 2019 Aquatics Season Update:** Chris Watson reviewed the end of season dates for the 2019 Aquatics Season. He noted that Central and Chisholm Aquatics Center's regular season will end on August 18<sup>th</sup>. Chisholm will be open for the weekend on August 24<sup>th</sup> and 25<sup>th</sup> and August 31<sup>st</sup> through September 2<sup>nd</sup>.
- D. Holiday Schedule:** Kyle Gordon reminded the Board that the Recreation Center and Tennis Center will be closed on Monday, September 2<sup>nd</sup> for the Labor Day Holiday. The Chisholm Aquatics Center will be open regular hours that weekend.

**X. Board Member and Citizen Comments:**

- A. Youth Sports Association Recognition:** Chris Watson reported that in response to a Board recommendation, two groups from Tri-Cities Baseball and Softball Youth Sports Association were recognized at the August City Council Meeting. Tri-Cities Knights won the 2019 7 & Under World Series Championship and the Tri-Cities Lady Bandits had both Brynn Smith and Samantha Castillo invited to play at the All American Games in Rowlett, Texas. The Council congratulated both groups on their accomplishments.

**XI. Adjournment:** Pat King made a motion to adjourn the meeting, Bob Walker seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Walker

NOES: None

Alan Neace adjourned the meeting at 7:12 p.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
RECORDING SECRETARY